

# SUMMONS

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Meeting: **Council (Budget Setting Meeting)**  
Place: **Council Chamber, County Hall, Trowbridge**  
Date: **Tuesday 21 February 2017**  
Time: **10.30 am**

**Councillors are reminded to sign the attendance book before entering the Council Chamber**

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Please direct any enquiries on this Agenda to Yamina Rhouati, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718024 or email [Yamina.Rhouati@wiltshire.gov.uk](mailto:Yamina.Rhouati@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

## **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

## PART I

Items to be considered while the meeting is open to the public

1      **Apologies**

2      **Minutes of Previous Meeting** (*Pages 9 - 50*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 18 October 2016.

3      **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4      **Announcements by the Chairman**

5      **Petitions**

5a)      **Presentation of Petition**

No petitions have been submitted for presentation to this meeting.

5b)      **Petitions Update** (*Pages 51 - 54*)

Report of the Democratic Governance Manger

6      **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 15 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director) **no later than 5pm on 14 February** in order to be guaranteed a written response. Questions received after this deadline and no

later than 5pm 16 February 2017 before the meeting will receive a verbal response. Please contact the officer named on the first page of this agenda for further advice.

Questions may be asked without notice if the Chairman decides that the matter is urgent. Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

## **POLICY FRAMEWORK**

Under its Constitution, the Council is responsible for approving the Policy Framework of the Council expressed in various plans and strategies which includes the subjects referred to in item 7 and 8 below

### **7 Adoption of the Supplementary Planning Document 'Waste Storage and Collection: Guidance for Developers' (Pages 55 - 132)**

Council is asked to consider adopting the revised document 'Waste Collection and Storage: Guidance for Developers' as a Supplementary Planning Document as recommended by Cabinet at its meeting on 15 November 2016. The report considered by Cabinet is attached as background information.

Report by Dr Carlton Brand, Corporate Director.

### **8 Pay Policy Statement (Pages 133 - 154)**

To consider the Pay Policy Statement as recommended by the Staffing Policy Committee at its meeting on 4 January 2017.

Report by Dr Carlton Brand, Corporate Director and relevant extract of the minutes of the Staffing Policy Committee are attached.

## **BUDGET 2016/17**

To consider Wiltshire Council's Financial Plan  
The updated Budget Report, Budget Book and Fees and Charges as proposed can be accessed on the following link of the Council's website:

[Budget 2017/18](#)

### **9 Treasury Management Strategy 2017/18 (Pages 155 - 176)**

Report by Carolyn Godfrey, Corporate Director

- 10 **Proposals to change the Council Tax Reduction (CTR) Scheme** *(Pages 177 - 184)*

Council is asked to consider agreeing the changes to the Council Tax Reduction Scheme as recommended by Cabinet at its meeting on 13 December 2016. The appendices referred to in the report as previously presented to Cabinet can be accessed [here](#)

Report by Carolyn Godfrey, Corporate Director

- 11 **Wiltshire Council's Financial Plan Update 2017/18** *(Pages 185 - 186)*

Details of the Budget Process which will be used at the meeting are attached.

11a) **Leader's Budget Speech**

11b) **Proposed Amendments to the Budget proposals from the Liberal Democrat Group** *(Pages 187 - 190)*

11c) **The reports of the Special Overview and Scrutiny Management Committee held on 1 February (attached) and 14 February 2017 (to follow)** *(Pages 191 - 200)*

11d) **Relevant extract of the minutes of Cabinet held on 7 February 2017** *(Pages 201 - 202)*

11e) **Financial Plan 2017/18**

Report by Corporate Directors Dr Carlton Brand and Carolyn Godfrey can be accessed [here](#)

- 12 **Council Tax Setting 2017/2018** *(Pages 203 - 226)*

Report by Carolyn Godfrey, Corporate Director

## **COUNCILLORS' MOTIONS**

- 13 **Notices of Motion** *(Pages 227 - 230)*

For Council's ease of reference the rules on how motions on notice are dealt with at Council and guidance on amendments to motions taken from Part 4 of the Council's constitution are attached.

To consider the following motions:

13a) **Motion No. 40 - Reducing Single Use Plastic - Councillors Terry Chivers and Ernie Clark** (*Pages 231 - 234*)

Officer briefing note attached.

13b) **Motion No. 41 - Protecting Wiltshire's Rights of Way for People - From Councillors Steve Oldrieve and Jon Hubbard** (*Pages 235 - 238*)

Officer briefing note attached.

13c) **Motion No. 42 - Leadership in health and social care at a critical time - From Councillors Chris Caswill and Graham Wright** (*Pages 239 - 240*)

#### **OTHER ITEMS OF BUSINESS**

14 **Brunel Pension Partnership - Approval of Full Business Case** (*Pages 241 - 278*)

Report by Carolyn Godfrey, Corporate Director

15 **Future External Audit Appointments** (*Pages 279 - 282*)

Report by Carolyn Godfrey, Corporate Director

16 **Proposed Changes to the Constitution - Protocol 12 - Standards Complaints Procedure** (*Pages 283 - 298*)

Report by the Associate Director, Law and Governance and Monitoring Officer

17 **Membership of Committees and Other Bodies**

To determine any requests from Group Leaders for changes to membership of committees in accordance with the allocation of seats to political groups as approved by the Council and other bodies.

## MINUTES OF CABINET AND COMMITTEES

### 18 Minutes of Cabinet and Committees

- a. The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the [Minutes Book](#)
- b. The Chairman will invite the Leader, Cabinet members and Chairmen of Committees to make any important announcements.
- c. Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.
- d. Councillors will be given an opportunity to raise any questions on the minutes of the Wiltshire and Swindon Fire Authority – please submit any questions to [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) by 5pm 13 February 2017
- e. Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.

## COUNCILLORS' QUESTIONS

### 19 Councillors' Questions

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of the Corporate Director) not later than **5pm on 14 February 2017**. Questions may be asked without notice if the Chairman decides that the matter is urgent.

## PART II

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**

**None**

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